

SCANS
Profit & Loss Budget vs. Actual
January through December 2017

	<u>Jan - Dec 2017</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
Interest Income	429.47	300.00	129.47
Reception Revenue	2,000.00		2,000.00
Donations - Halifax lectures	1,720.73	1,400.00	320.73
Donations - Truro lectures	342.80		342.80
Donations General	71.75	1,200.00	-1,128.25
Membership Dues	87,879.85	85,725.00	2,154.85
Total Income	<u>92,444.60</u>	<u>88,625.00</u>	<u>3,819.60</u>
Expense			
COST OF COURSE DELIVERY			
Course Delivery HRM			
Honoraria	10,500.00	10,800.00	-300.00
Travel	1,531.08	1,728.00	-196.92
Facility Costs	3,788.78	5,040.00	-1,251.22
Course Delivery HRM	<u>15,819.86</u>	<u>17,568.00</u>	<u>-1,748.14</u>
Course delivery - Mahone Bay			
Honoraria	2,400.00	2,700.00	-300.00
Travel	1,409.52	1,296.00	113.52
Facility Costs	1,440.00	1,620.00	-180.00
Course delivery - Mahone Bay	<u>5,249.52</u>	<u>5,616.00</u>	<u>-366.48</u>
Course Delivery - Truro			
Honoraria	2,400.00	2,700.00	-300.00
Travel	1,108.42	1,026.00	82.42
Facility Costs	195.65	351.00	-155.35
Course Delivery - Truro	<u>3,704.07</u>	<u>4,077.00</u>	<u>-372.93</u>
Course Delivery - Liverpool			
Honoraria	1,500.00	1,500.00	0.00
Travel	608.16	648.00	-39.84
Facility Costs	1,160.00	1,200.00	-40.00
Course Delivery - Liverpool	<u>3,268.16</u>	<u>3,348.00</u>	<u>-79.84</u>
Course Delivery - Chester			
Honoraria	1,500.00	1,800.00	-300.00
Travel	473.28	648.00	-174.72
Facility Costs	1,850.00	1,440.00	410.00
Course Delivery - Chester	<u>3,823.28</u>	<u>3,888.00</u>	<u>-64.72</u>
Public Lectures			
Honoraria	500.00	600.00	-100.00
Refreshments	264.93	240.00	24.93
Facility Costs	384.37	406.98	-22.61
Travel	0.00	200.00	-200.00
Public Lectures	<u>1,149.30</u>	<u>1,446.98</u>	<u>-297.68</u>
COST OF COURSE DELIVERY	<u>33,014.19</u>	<u>35,943.98</u>	<u>-2,929.79</u>
General & Admin Costs			
Office Space	3,300.00	4,650.00	-1,350.00
Advertising & Promotion	85.00	800.00	-715.00
Accounting Fees	100.00	100.00	0.00
Bank charges & cheques	197.06	200.00	-2.94
Web hosting	548.76	500.00	48.76
Gifts	0.00	100.00	-100.00
Phone	445.54	450.00	-4.46
Dues, Fees, Subscriptions	31.15	50.00	-18.85
Board travel	961.86	1,000.00	-38.14

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Insurance	1,247.00	1,392.00	-145.00
Professional Development	0.00	800.00	-800.00
Office Supplies	411.92	450.00	-38.08
General Printing	765.40	660.00	105.40
Equipment	2,251.76	500.00	1,751.76
Postage	507.85	450.00	57.85
PayPal expense	834.57	797.24	37.33
Meetings	290.83	350.00	-59.17
Registration Days, all chapters	1,273.83	1,500.00	-226.17
10th Anniversary	3,549.96	2,000.00	1,549.96
Contingency	1,644.83	1,053.86	590.97
General & Admin Costs	<u>18,447.32</u>	<u>17,803.10</u>	<u>644.22</u>
Payroll Expenses			
Wages	35,006.40	35,006.40	0.00
CPP Expense	1,559.52	1,556.07	3.45
EI Expense	808.85	921.43	-112.58
Payroll Expenses	<u>37,374.77</u>	<u>37,483.90</u>	<u>-109.13</u>
Reconciliation Discrepancies	0.01		
Total Expense	<u>88,836.29</u>	<u>91,230.98</u>	<u>-2,394.69</u>
Net Ordinary Income	<u>3,608.31</u>	<u>-2,605.98</u>	<u>6,214.29</u>
Net Income	<u>3,608.31</u>	<u>-2,605.98</u>	<u>6,214.29</u>